

# Introducing the...

## Versa e-DocArchiver™

### Archive e-mail and electronic documents in VersaIMAGE...

The economical **Versa e-DocArchiver™** is designed to be used with **VersaIMAGE** software products to allow direct archival electronic document (or e-doc) storage in VersaIMAGE! Rather than scanning e-doc's paper prints you may now "archive-print" e-docs directly into **VersaIMAGE!**

Use the new **Versa e-DocArchiver** to convert your electronic documents to archival Tiff images and file them away in the same image folders where your paper scanned images are. **If you archive your e-docs in VersaIMAGE-GOLD** the software automatically re-converts these archival tiff (e-doc) images to full Versa image text search capability! This allows full text search of e-mail and other e-documents even though the "originals" have been permanently archived in Tiff format! Additionally, VersaIMAGE-GOLD features "**fuzzy**" **text search capability** to provide improved text search accuracy to circumvent OCR read errors that can be caused by poor image quality or keying errors.

Some of the many file formats you can electronically archive in **VersaIMAGE** are:

- **e-mail messages**
- **WORD documents**
- **Excel documents**
- **Web pages with pictures**
- **PDF files**
- **Other electronic document files**

### **Use e-doc Archiver with VersaIMAGE 32 and VersaIMAGE-GOLD:**

You may use the e-DocArchiver module with VersaIMAGE 32 software on PC's that use Windows NT, Win-2000, XP and above Operating Systems!

**VersaIMAGE** uses Microsoft "Access" or "SQL Server" databases, but only in **VersaIMAGE-GOLD** may database search arguments be coupled with ICR/OCR "full text search" requests to provide quick retrieval of individual documents within complex file folders. **Please note that we are unique in this aspect, most competitors offer full Image text search only with the Microsoft SQL database!**

Besides high speed batch scanning capability, the software offers easy, push-button "novice" scanning features, using computer keyboard "function keys". VersaIMAGE-GOLD can be set up to automatically index each folder with the current scan date and image address. It allows folder name and description indexing from paper or digitally scanned images via zoom zones or improved ICR/OCR or bar code zones that can be matched with imported data files providing powerful "look-up-append" capability.

VersaIMAGE-GOLD may be expanded to **VersaIMAGE-GOLD/PLUS** for ISIS™ scanner interface and certain VersaCAR functions for automated microfilm retrieval and film scanning capability.

## VersaIMAGE/GOLD Document Imaging Software Features:

- **NEW: e-DocArchiver™ file transfer module (Optional) :**

“Print” to Tiff function for electronic documents:

- places images into VersaIMAGE index module in the “to be indexed list” or
- allows direct search look-up with “image append” to appropriate file folders
- Allows easy filing of e-DOC’s from indexing module manually or automated via barcode or OCR fields.

### **Scanning modes:**

- TWAIN (B+W and color), ISIS optional
- Imaging Options: Single image tiff and jpg with or without folders, multi image tiff
- 2 keyboard button (F2 & F5) folder scan / index mode for novice users!
- Rescan, insert, append from keyboard using the F6, F3 and F5 keys!
- Batch scanning mode with our “VersaIMAGE” separator sheets
- Automatic “split images to folders” function using “VersaIMAGE” separator sheets
- Manual split folder function by “tagging” images to split using the F12-key

### **Searching modes:**

- Search database with “contains”, “starts with”, “exact” and “range” search arguments
- Adjustable fuzzy text search filter for improved full image OCR/ICR text search accuracy
- “Click on image” feature displays OCR/ICR image text file with yellow text “hit” highlights
- Register CD function builds cumulative index on hard drive for Versa distribution CD’s

### **Distribution:**

- Retrieved images may be placed into user defined distribution folders
- Fax, print, file transfer, e-mail from database files or distribution folders
- One click-OCR image text transfer to clipboard or text editor function
- Simple (csv & ASCII) data, image and OCR text export
- “On demand” PDF conversion capability for image file folders and distribution folders
- Build CD mastering feature to work with PDF Acrobat viewer
- Build CD mastering feature to work with VersaVIEW viewer software that contains index data, images and OCR data (.rtf) on searchable CD

*Note: The e-DocArchiver program is NOT available for Windows 95 and Win 98 Operating Systems!*



## **VersaIMAGE Software Corporation**

7600 Grand River Road, Suite 230, Brighton, MI 48114

Tel: (810) 225-9720 Fax: (810) 225-9726 Sales: (517) 285-8200

Web: [www.versaimage.com](http://www.versaimage.com) e-mail: [sales@versasoftware.com](mailto:sales@versasoftware.com)

VersaIMAGE-GOLD, Versa e-Doc Archiver, VersaIMAGE are Trademarks of Versa Image Software Corp. Microsoft, WINDOWS, Access and Sequel Server are Trademarks of the Microsoft Corporation ISIS is a Trademark of Pixel Translation Corp. 0104